

MINUTES FOR JANUARY 2, 2018

The regular monthly meeting of the Valley Township Board of Supervisors was held on Tuesday, January 2, 2018, immediately following the Annual Organization Meeting at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order by Chairwoman Patrice Proctor. Those in attendance were Supervisors Christopher Lehenky, Kathy O'Doherty, Eric Lama, Joe Sciandra, and Patrice Proctor. Also in attendance were Ed Rasiul of Pennoni Associates, Inc. (Township Engineer) and Alan J. Jarvis, Esquire (Township Solicitor).

CITIZENS COMMENTS ON THE AGENDA:

None

Mr. Sciandra made a motion to take the agenda out of order. Ms. O'Doherty seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

CITIZEN'S COMMENTS:

Darryl Johnson, 122 Mt. Airy Road – Mr. Johnson inquired about connecting to the Valley Township public water system. Mr. Rasiul reviewed two options. The one option, which would run the line through an adjacent property owner's property, would require an easement from the landowner. The other option would require a new main installed. Mr. Rasiul also reviewed the other required documents that would be required for connection. It was requested that Mr. Johnson submit a plan for the Township Engineer's review.

Alexey Tyshko, 729 Meadowbrook Drive – Mr. Tyshko reported that a few years ago, Valley Township paid to replace his pressure reducer valve. He noted that he recently replaced it again and inquired if the Township would reimburse him. Mr. Lehenky noted that the Township records indicate that the Township replaced his valve in 2009 due to a Township pipe repair. The recent replaced would be an expense of the homeowner.

ENGINEER'S REPORT:

Mr. Rasiul read and submitted the engineer's report which is on file at the Township Office.

OLD BUSINESS:

Consideration/discussion to authorize Sucker Run Project bid advertisement to run on January 11 and 15, 2018 with bid opening on February 13, 2018 – Mr. Lehenky made a motion to approve the bid advertisement schedule for the Sucker Run Project as presented. Mr. Sciandra seconded the motion. Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

At this time, Mr. Rasiul departed the meeting.

SOLICITOR’S REPORT:

Attorney Jarvis reported on the following items:

- Mr. Jarvis reported that he recorded the grinder pump agreement for 115 Glencrest Road.
- Mr. Jarvis reported that a meeting with Terry Pirches regarding the temporary and permanent easements for the Sucker Run Stabilization Project was held on today’s date.
- Mr. Jarvis reported he received and talked with Craig Lewis of Stewart Kaplan regarding their filing. Mr. Jarvis stated that Mr. Lewis advised that this is a protective appeal to secure Valley Suburban’s rights under the 2016 application. He stated that Mr. Lewis advised that he would give the Township at least 60 days to answer the Appeal and/or return the record to the Court should they proceed. Mr. Jarvis requested that the Township receive this in writing.
- Mr. Jarvis reported that he has forwarded copies of the professional fee invoices from August 2016 to current to Art Sagnor as well as the estimated cost for Pennoni to come out and do another inspection. Mr. Jarvis advised Mr. Sagnor that until these costs are paid to the Township, Pennoni will not be instructed to do another inspection.
- Mr. Jarvis reported he will draft the annual Emergency Response Resolution for consideration at the next Board of Supervisors’ meeting.
- Mr. Jarvis stated that the Conditional Use Hearing for Lampart Limited Partnership will be held at 7:00 p.m. on January 16. Mr. Cutlip has posted the property, the public notice was prepared and scheduled for advertising, and that his office sent notification letters to adjacent property owners.
- Mr. Jarvis stated that he will require some additional information from Mike Ellis for an easement required for the Manor Road project.

At this time, Mr. Jarvis departed the meeting and Mr. Sciandra stepped out of the meeting.

NEW BUSINESS:

Consideration/discussion for 2018 Public Notice notifications – **Mr. Lehenky made a motion to use Daily Local News, KYW, Cable channel community bulletin board, the Township’s website and building posting, and “readychesco.org” for 2018 public notice notifications. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Ms. Proctor – yes.

Mr. Sciandra returned to the meeting.

Consideration for PSATS Conference attendance and deposit – **Ms. O’Doherty made a motion to authorize the registration for PSATS Conference attendance for the five Board of Supervisors, Chief Friel, Janis Rambo, Brian Myers, Denny Bement, and Cindi King as reviewed and to authorize the Township Secretary to register and post deposits as necessary for the conference registration and hotel. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Consideration/discussion to appoint Voting Delegate to State Conference – **Mr. Lehenky made a motion to appoint Kathy O’Doherty as Valley Township’s Voting Delegate at the 2018 PSATS Conference. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Consideration of Yearly Resolutions: The Board took action on the following:

- Consideration to Adopt a Resolution that the uniformed employees be exempt from making contributions to the Valley Township Police Pension Fund for 2018 – **Mr. Lehenky made a motion to adopt Resolution 2018-01, a Resolution stating that the uniformed employees be exempt from making contributions to the Valley Township Police Pension Fund for 2018. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.
- Consideration to Adopt a Resolution that the non-uniformed employees be exempt from making contributions to the Valley Township Non-Uniform Pension Fund for 2018 – **Mr. Lehenky made a motion to adopt Resolution 2018-02, a Resolution stating that the non-uniformed employees be exempt from making contributions to the Valley Township Non-Uniform Pension Fund for 2018. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.
- Consideration to Adopt a Resolution naming a Plan Administrator for the Police Pension Fund – **Mr. Lehenky made a motion to adopt Resolution 2018-03, a Resolution naming Janis A. Rambo as the Police Pension Fund Administrator and Cynthia R. King as an alternate administrator. Ms. Lama seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.
- Consideration to Adopt a Resolution naming a Plan Administrator for the Non-Uniform Pension Fund – **Ms. O’Doherty made a motion to adopt Resolution 2018-04, a Resolution naming Janis A. Rambo as the Non-Uniform Pension Fund Administrator and Cynthia R. King as an alternate administrator. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.
- Consideration to Adopt a Resolution setting the schedule of engineering fees for 2018 – **Mr. Lehenky made a motion to adopt Resolution 2018-05, a Resolution setting the schedule of engineering fees with respect to reviews and reports thereon to the municipality, as well as inspection of improvements for 2018. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Consideration of Roadmaster recommended rate of pay – **Mr. Sciandra made a motion to recommend to the Elected Auditors the 2018 rate of pay for the Roadmaster be \$20.00 per hour. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Consideration of appointment of 2018 Safety Committee – The Board of Supervisors named Kathy O’Doherty, Christopher Lehenky, Nicklous Giunta, Justin Heiney, and Cindi King.

Consideration to apply for Vision Partnership Grant (Round 1 2018) – **Ms. O’Doherty made a motion to proceed to apply for a grant under the Vision Partnership Grant Program, Round 1 2018, to update the Township’s Comprehensive Plan and to authorize Pennoni Associates to attend a pre-submission meeting with the County and to begin the grant application. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Consideration to apply for a DEP 902 Grant – **Mr. Sciandra made a motion to proceed with a DEP 902 grant for the purchase of a new recycle truck and toters. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Consideration to open a Fire Tax Fund account and Ambulance/EMS Tax Fund account at Coatesville Savings Bank and to authorize signature cards for each account to be signed – **Ms. O’Doherty made a motion to authorize the opening of a Fire Tax Fund and an Ambulance/EMS Tax Fund and to authorize the signing of the signature cards as prepared. Mr. Lama seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

Consideration to authorize the Treasurer to sign the Engagement Letter for the 2017 DCED audit – **Mr. Lehenky made a motion to authorize the Treasurer to sign the Engagement Letter with Kimmel Lorah for the 2017 DCED audit. Ms. O’Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

APPROVAL OF MINUTES:

Mr. Sciandra made a motion to accept the minutes of the December 19, 2017 meeting as presented. Ms. O’Doherty seconded the motion. Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Lama – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

CITIZEN’S COMMENT:

None

Mr. Sciandra made a motion to adjourn and Ms. O’Doherty seconded the motion. All affirmed. The meeting adjourned at 9:45 p.m.

Janis A. Rambo
Secretary/Treasurer